



2026 VENDOR CONTRACT

Oneida County Fair, Inc. | July 30th – August 2nd, 2026

Location: Pioneer Park, Rhinelander, WI - Mailing Address: 315 S Oneida Ave #202, Rhinelander, WI 54501

Web: www.ocfairwi.com | Questions: Stevie Henk (VP) at 715-367-0513

Oneida County Fair, Inc hereby leases to the Lessee the following space at the Oneida County Fair, held at the Pioneer Park Fair Grounds in Rhinelander, Wisconsin.

Business name

Contact Person

Mailing Address

City, State, Zip

Phone number

Email address

Booth Type __Tent __Trailer (__ serving on side__ Serving on end) __Other (describe)

Complete list of all types of items or services offered:(use back of sheet if needed)_____

Please Check Category and Space (This is for one vendor space. Additional spaces in the park require a separate contract)

___ Food Vendor	___ Merchandise/Service Vendor	___ Non-Profit Vendor
___ Space Size: 10 x 20' Fee: \$300	___ Space Size 10x10 Fee \$175	(Non-profit Organization providing info but not selling anything)
___ Space Size: 20 x 20' Fee: \$450	___ Space Size 20x10 Fee \$225	___ Space Size 10x10 Fee \$25
___ Space Size: 30 x 20' Fee: \$600	___ Space Size 30x10 Fee \$275	

*Total size of trailer (food only), including tongue and overhangs. Length_____ Width_____ (add photo or other dimensions of food booth to back of this sheet)

All spaces are outdoors. Lessees shall provide their own shelter and furnishings.

Please Check All That Apply:

- Electric is needed - Complete the worksheet in this packet.
- Lessees who are food vendors shall provide a food service permit.
- Lessees selling merchandise shall provide a Wisconsin Sellers permit from the State Department of Revenue.
- Camping fee _____ \$100 NO ELECTRIC. You may bring a generator. (Those who camp shall not discharge gray water, sewage, or other waste at the Fair Site.)
Camping Unit Type _____ (i.e., camper, tent, etc.) Camper size _____
- Certificate of Liability Insurance form is attached

Vendor Work Sheet

Food Vendor - \$300 (10x20); \$450 (20x20); \$600 (30x20)	\$ _____
Merchandise/Service Vendor - \$175 (10x10); \$225 (20x10); \$275 (30x10)	\$ _____
Non-Profit Vendor - \$25 (10x10)	\$ _____
Camping Fee - \$100	\$ _____
Electrical Needs Worksheet Total	\$ _____
Total Due:	\$ _____

Your spot will not be held until non-refundable payment is received

By signing below, I acknowledge that I have read, understand, and agree to the Vendor Rules and Regulations attached to this contract.

Printed Name: _____ **Date:** _____

Signature: _____ **checks payable to: Oneida County Fair**

NOTE: PLEASE SIGN, DATE, AND RETURN CONTRACT WITH YOUR PAYMENT AND COPIES OF REQUIRED PERMITS

****READ AND KEEP VENDOR RULES AND REGULATIONS ON NEXT PAGE****

ONEIDA COUNTY FAIR: VENDOR RULES & REGULATIONS

1. TERM & OPERATING HOURS

fair hours:

- **Thursday:** 4:00 PM – 11:00 PM
- **Friday:** 11:00 AM – 11:00 PM
- **Saturday:** 11:00 AM – 11:00 PM
- **Sunday:** 11:00 AM – 5:00 PM

Operating Requirements:

- **Food Vendors:** MUST be open each day and during all fair hours.
- **Non-Food Vendors:** MUST be open each day from opening until dusk or later.
- **Attendance:** Leased spaces shall not be left unmanned at any time during required operating hours.
- **Sunday Closing: NO CLOSING EARLY ON SUNDAY.** Breakdown may only begin after 5:00 PM.

2. SET-UP, REMOVAL, & SPACE ASSIGNMENT

- **Arrival:** Oneida County Fair, Inc. will assign you a specific date/time window. All set-up must be finished by **Thursday, July 30th, at 4:00 PM. Vehicles must be out of the fairgrounds by 3 PM.**
- **Space Assignment:** You will be assigned a specific space; no changing of spaces is permitted. All vendor business and displays must remain strictly within the allotted booth boundaries.
- **Removal:** Take-down begins **Sunday after 5:00 PM.** All property must be removed by **Monday at 12:00 PM**
- **Abandonment:** Property remaining 48 hours after the fair's end is deemed abandoned and becomes the sole property of Oneida County Fair, Inc. Lessee is liable for all removal, storage, and disposal costs.

3. PAYMENTS, TAXES, & PARKING

- **Payment Policy:** Spaces will NOT be assigned until payment is received. Returned checks or NSF payments will result in denial of space for future years.
- **Fees & Taxes:** The vendor fee is **non-refundable.** Lessee is solely responsible for all taxes, assessments, permits, and licenses at their own expense.
- **Parking:** A parking pass will be sent to you prior to the fair. This pass must be displayed on your vehicle in the vendor parking area at all times. **No additional passes will be available at the fair.**

4. ELECTRICITY & SAFETY

- **Electricity: Number of 50-AMP services is limited.** Once we reach the 50-AMP limit, remaining food vendors must bring their own generator. Lessee is responsible for their own extension cords. The Electric Worksheet must be accurate; incorrect worksheets will result in a penalty plus the corrected electrical fee.
- **Fire Extinguishers: All Vendors** must have a 5 lb. ABC fire extinguisher. **Food Vendors** must have both a 5 lb. ABC and a K-type fire extinguisher.
- **Compressed Air:** All tanks must be chained and secured.
- **Conduct:** Alcohol is prohibited. Lessee must maintain reasonable, safe, and non-obscene conduct. Oneida County Fair, Inc. reserves the right to cancel this contract in its sole judgment for misrepresentation or violations.

5. APPEARANCE & COMPLIANCE

- **Sanitation:** Spaces must be kept neat. Debris and cigarette butts must be disposed of in garbage receptacles.
- **Obstructions:** Displays must not obstruct walkways or neighboring booths.
- **Identification:** All booths must prominently display a business sign/banner and a clear price list.
- **Laws:** Lessee must comply with all Federal, State, and local codes and laws.
- **Act of God/COVID-19:** The Fair may terminate this contract if an Act of God or public health crisis makes the event inadvisable. In this case, deposits will be returned.

Thank you for supporting the Oneida County Fair

Oneida County Fair, Inc

315 S Oneida Ave #202, Rhinelander, WI 54501

www.ocfairwi.com -facebook.com/oneidacountyfair

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