



**Oneida County Fair, Inc**  
 315 S Oneida Ave #202, Rhinelander, WI 54501  
 www.ocfairwi.com -facebook.com/oneidacountyfair  
**Fair dates: July 27th - July 30th, 2023**  
**VENDOR CONTRACT**

Meg Sprecksel - President
Kerry Bloedorn - Vice President
Susanne Tjugum - Treasurer
Erica Sauer - Secretary
Thomas Barnett - Executive Director
Stevie Henk - Executive Assistant

*Oneida County Fair, Inc hereby leases to the Lessee the following space at the Oneida County Fair, held at the Pioneer Park Fair Grounds in Rhinelander, Wisconsin.*

**LESSEE:**

_____	_____
Business name	Contact Person
_____	_____
Mailing Address	City, State, Zip
_____	_____
Phone number	Email address
<b>Booth Type</b> <input type="checkbox"/> Tent <input type="checkbox"/> Trailer <input type="checkbox"/> Show Booth <input type="checkbox"/> Other (describe) _____	

**Complete list of all types of items or services offered:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Please Check Category and Space (This is for one vendor space. Additional spaces in the park require a separate contract)**

<input type="checkbox"/> Food Vendor	<input type="checkbox"/> Merchandise/Service Vendor	<input type="checkbox"/> Non-Profit Vendor
<input type="checkbox"/> Space Size: 10 x 20' Fee: \$300	<input type="checkbox"/> Space Size 10x10 Fee \$175	<i>(Non-profit Organization providing info but not selling anything)</i>
<input type="checkbox"/> Space Size: 20 x 20' Fee: \$450	<input type="checkbox"/> Space Size 20x10 Fee \$225	<input type="checkbox"/> Space Size 10x10 Fee \$25
<input type="checkbox"/> Space Size: 30 x 20' Fee: \$600	<input type="checkbox"/> Space Size 30x10 Fee \$275	

*All spaces are outdoors. Lessees shall provide their own shelter and furnishings.*

**Please Check All That Apply:**

- Electric is needed - Complete the worksheet in this packet
- Lessees that are Food Vendors shall provide a Food Service Permit.
- Lessees selling merchandise shall provide a Wisconsin Sellers permit from the State Department of Revenue.
- Camping Space \_\_\_\_\_ \$75 Electric \$30 if needed *(Those who camp shall not discharge gray water, sewage, or other waste at the Fair Site.)* Wednesday-Monday  
 Camping Unit Type \_\_\_\_\_ (i.e., camper, tent, etc.) Camper size \_\_\_\_\_
- Certificate of Liability Insurance form is attached

**Vendor Work Sheet**

Food Vendor - \$300 (10x20); \$450 (20x20); \$600 (30x20)	\$ _____
Merchandise/Service Vendor - \$175 (10x10); \$225 (20x10); \$275 (30x10)	\$ _____
Non-Profit Vendor - \$25 (10x10)	\$ _____
Camping Fee - \$75	\$ _____
Camping Electric Fee - \$30	\$ _____
Electrical Needs Worksheet Total	\$ _____
<b>Total Due:</b>	<b>\$ _____</b>

***Your spot will not be held until payment is received***

***For Vending or Electrical Questions, please call: 815-382-6514, Tom Barnett, Fair Coordinator***

Lessee Printed Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: PLEASE SIGN, DATE, AND RETURN CONTRACT WITH YOUR PAYMENT AND COPIES OF REQUIRED PERMITS TO:**

**Oneida County Fair**  
**315 S. Oneida Ave #202 Rhinelander, WI 54501**      **Checks payable to Oneida County Fair**

**Keep this page for your records**

TERM. Food vendors MUST be open each day and each hour of the fair. Nonfood vendors shall be open all days of the fair from open till dusk or later. **NO CLOSING EARLY ON SUNDAY.**

Fair hours: **Thursday: 4 pm-11 pm**  
**Friday: 10 am- 11 pm**  
**Saturday: 10 am-11 pm**  
**Sunday: 10 am-5 pm**

Lessee shall not leave leased spaces unmanned at any time during which Lessee is required to be open.

SET UP/TAKE DOWN shall take place Wednesday or Thursday morning, prior to the opening of the fair on Thursday, July 27<sup>th</sup>, at 4 pm. Take down and removal shall occur after 6:00 pm on the fair's last day. Lessee's personal property shall be removed from the fairgrounds by noon on Monday after the fair's close.

FEE. This payment is non-refundable. You are responsible for your own extension cords.

LIMITATION ON USE. Offering, selling, or furnishing any alcoholic beverage on the premises is prohibited. Lessee shall conduct itself in a reasonable, non-obscene, and safe manner. Oneida County Fair, Inc reserves the right to cancel this contract if, in its sole judgment, the business or exhibition carried on by the Lessee, or the manner of conducting the same, is not as represented at the time of the making of this contract or is in violation of this contract. Personal property not removed within 48 hours of the end of the fair shall be treated as abandoned and shall become the sole property of Oneida County Fair, Inc. If Lessee abandons the property, Lessee shall be responsible for all costs of the County in removing, storing and disposing of such property.

TAXES, FEES, AND PERMITS. Lessee shall be solely responsible for paying all federal, state, and local taxes, assessments, and fees arising from or in connection with its business and other activities at its sole cost and expense. Lessee shall also be responsible for procuring any and all necessary permits and licenses at its sole cost and expense.

APPEARANCE AND REFUSE. Lessee must keep its space neat and sanitary and pick up all debris in and around its area. Cigarette butts shall be put out completely and disposed of in garbage cans or other garbage receptacles. Displays shall not obstruct neighboring displays or project ahead of adjacent booths. All aisles and pedestrian walkways on the Fairgrounds must not be obstructed.

FIRE EXTINGUISHERS. All food vendors are required to have a K-type fire extinguisher in the food stand at all times. All vendors of any nature must have a 5 lb. ABC fire extinguisher in their space at all times. Food vendors are required to have both types of fire extinguishers. Any compressed air tanks must be chained and secured.

IDENTIFICATION AND SIGNS. All exhibits must have a sign or banner identifying its business organization in a prominent location, and all price lists must be displayed in a prominent location

COMPLIANCE WITH LAWS. Lessee agrees to comply with all applicable Federal, State, and local codes, regulations, standards, ordinances, and other laws.

ACT OF GOD / COVID 19. Suppose Oneida County Fair, Inc, in its sole judgment, determines at any time that, because of an act of God (with inclusion of the Covid-19 virus), it would be inadvisable to conduct the fair or fairs which are the subject of this contract. In that case, it may terminate this contract concerning any or all fairs which are the subject of this contract at no cost or expense and with no obligation to the other party to this contract. Any deposit made by Lessee shall be returned in case of such cancellation.

***Thank you for supporting the Oneida County Fair***

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