



Oneida County Fair, Inc. Vendor Contract 2025

www.ocfairwi.com -facebook.com/oneidacountyfair

Fair dates: July 31st - August 3rd, 2025

Oneida County Fair, Inc hereby leases to the Lessee the following space at the Oneida County Fair, held at the Pioneer Park Fair Grounds in Rhinelander, Wisconsin.

Business name _____ Contact Person _____

Mailing Address _____ City, State, Zip _____

Phone number _____ Email address _____

Booth Type ___Tent ___Trailer (___ serving on side___ Serving on end) ___other

Complete list of all types of items or services offered. (Use back of sheet if needed or attach menu) _____

Please Check Category and Space (This is for one vendor space. Additional spaces in the park require a separate contract)

- ___ Food Vendor ___ Merchandise/Service Vendor ___ Non-Profit Vendor
- ___ Space Size: 10 x 20' Fee: \$300 ___ Space Size 10x10 Fee \$175 (Non-profit Organization providing info, no selling)
- ___ Space Size: 20 x 20' Fee: \$450 ___ Space Size 20x10 Fee \$225 ___ Space Size 10x10 Fee \$25
- ___ Space Size: 30 x 20' Fee: \$600 ___ Space Size 30x10 Fee \$275

- Total size of trailer (food only), including tongue and overhangs. Length _____ Width _____

All spaces are outdoors. Lessees shall provide their own shelter and furnishings

Please Check All That Apply:

- Electric is needed - Complete the worksheet in this packet.
- Lessees who are food vendors shall provide a food service permit.
- Lessees selling merchandise shall provide a Wisconsin Sellers permit from the State Department of Revenue.
- Camping fee \$100 NO ELECTRIC You may bring a generator. (Those who camp shall not discharge gray water, sewage, or other waste at the Fair Site.) Camping Unit Type _____ (i.e., camper, tent, etc.) Camper size _____
- Certificate of Liability Insurance form is attached

Vendor Worksheet

- Food Vendor - \$300 (10x20); \$450 (20x20); \$600 (30x20) \$ _____
- Merchandise/Service Vendor - \$175 (10x10); \$225 (20x10); \$275 (30x10) \$ _____
- Non-Profit Vendor - \$25 (10x10) \$ _____
- Camping Fee - \$100 \$ _____
- Camping Electric Fee - \$30 (If camping within vendor space) \$ _____
- Electrical Needs Worksheet Total \$ _____
- Total Due: \$ _____

Your spot will not be held until non-refundable payment is received

For Vending Questions, please call:715-367-0513; Stevie Henk, Vice President

Lessee Printed Name: _____

Signature: _____ Date: _____

PLEASE SIGN, DATE, AND RETURN CONTRACT WITH YOUR PAYMENT AND COPIES OF REQUIRED PERMITS TO:

Oneida County Fair
315 S. Oneida Ave #202 Rhinelander, WI 54501
Checks payable to Oneida County Fair

READ AND KEEP VENDOR RULES AND REGULATIONS ON NEXT PAGE

READ & KEEP THIS PAGE FOR YOUR RECORDS *All contracts are subject to Oneida County Fair Board approval and discretion*

TERM. Food vendors MUST be open each day and each hour of the fair. Nonfood vendors shall be open all days of the fair from open till dusk or later. ***NO CLOSING EARLY ON SUNDAY***

Fair hours:

Thursday: 4 pm-11 pm
Friday: 10 am- 11 pm
Saturday: 10 am-11 pm
Sunday: 11 am-5 pm

- Lessee shall not leave leased spaces unmanned at any time during which Lessee is required to be open.
- No changing spaces. You will be assigned a space, and that will be your space for the duration of the fair.
- All vendor business shall remain in the allowed booth space.

SET UP/TAKE DOWN shall take place Wednesday or Thursday morning, prior to the opening of the fair on Thursday, July 31th, at 4 pm. Take down and removal shall occur after 6:00 pm on Sunday Aug 31st. Lessee's personal property shall be removed from the fairgrounds by noon on Monday after the fair's close.

ELECTRICITY. You are responsible for extension cords. Electric worksheet shall be filled out completely and correctly. If worksheet is not filled out correctly, a penalty plus correct electrical fee will be charged.

LIMITATION ON USE. Offering, selling, or furnishing any alcoholic beverage on the premises is prohibited. Lessee shall conduct itself in a reasonable, non-obscene, and safe manner. Oneida County Fair, Inc. reserves the right to cancel this contract if, the business carried on by the Lessee, or the manner of conducting the same, is not as represented at the time of the making of this contract or is in violation of this contract. Personal property not removed within 48 hours of the end of the fair shall be treated as abandoned and shall become the sole property of Oneida County Fair, Inc. If Lessee abandons the property, Lessee shall be responsible for all costs in removing, storing, and disposing of such property.

TAXES, FEES, AND PERMITS. Lessee shall be solely responsible for paying all federal, state, and local taxes, assessments, and fees arising from or in connection with its business and other activities at its sole cost and expense. Lessee shall also be responsible for procuring all necessary permits and licenses at its sole cost and expense. This vendor fee is Non-refundable.

APPEARANCE AND REFUSE. Lessee must keep its space neat and sanitary and pick up all debris in and around its area. Cigarette butts shall be put out completely and disposed of in garbage cans or other garbage receptacles. Displays shall not obstruct neighboring displays or project ahead of adjacent booths. All aisles and pedestrian walkways on the Fairgrounds must not be obstructed.

FIRE EXTINGUISHERS. All food vendors are required to have a K-type fire extinguisher in the food stand at all times. All vendors of any nature must have a 5 lb. ABC fire extinguisher in their space at all times. Food vendors are required to have both types of fire extinguishers. Any compressed air tanks must be chained and secured.

IDENTIFICATION AND SIGNS. All exhibits/booths must have a sign or banner identifying their business organization in a prominent location, and all price lists must be displayed in a prominent location.

COMPLIANCE WITH LAWS. Lessee agrees to comply with all applicable Federal, State, and local codes, regulations, standards, ordinances, and other laws.

ACT OF GOD / COVID 19. Suppose Oneida County Fair, Inc., in its sole judgment, determines at any time that, because of an act of God (with the inclusion of the COVID-19 virus), it would be inadvisable to conduct the fair or fairs that are the subject of this contract. In that case, it may terminate this contract concerning any or all fairs which are the subject of this contract at no cost or expense and with no obligation to the other party to this contract. Any deposit made by Lessee shall be returned in case of such cancellation.

Thank you for supporting the Oneida County Fair

Oneida County Fair, Inc office

315 S Oneida Ave #202, Rhinelander, WI 54501

Oneida County Fairgrounds (Pioneer Park)

Martin Lynch Dr, Rhinelander WI

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Questions? Stevie Henk 715-367-0513

